# EXECUTIVE ORDER NO. JS2026 - 107

## REORGANIZING THE LOCAL SCHOOL BOARD (LSB) IN THE MUNICIPAL GOVERNMENT OF MARILAO, PROVINCE OF BULACAN

**WHEREAS,** Section 98 of the Local Government Code provides that there shall be established a local school board in every province, city, or municipality;

**WHEREAS,** there is a need to further reorganize the existing Local School Board considering change in the composition of some of the members thereof;

**NOW, THEREFORE, I, ATTY. JEMINA M. SY,** Municipal Mayor of Marilao, Bulacan, by virtue of the powers vested in me by pertinent laws, do hereby ORDER:

**SECTION 1. REORGANIZATION OF THE LOCAL SCHOOL BOARD.** The LOCAL SCHOOL BOARD (LSB, for brevity) in the Municipal Government of Marilao, is hereby reorganized, to be composed of the following:

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|---|---|---|
| Chairperson | : | **HON. ATTY. JEMINA M. SY**<br>Municipal Mayor |
| Vice-Chairpersons | : | **ATTY. KATHYRIN FE D. PIOQUINTO**<br>Municipal Administrator |
| | | **DR. ALEXANDER I. ADONIS**<br>DepEd Supervisor, Marilao North District |
| | : | **DR. PRISCILA P. ILISCUPIDEZ**<br>DepEd Supervisor, Marilao South District |
| Members | : | **HON. ARIEL P. AMADOR**<br>Municipal Vice Mayor / SB Chairperson, Committee on Finance and Appropriations |
| | | **HON. JUANITO H. SANTIAGO**<br>SB Chairperson, Committee on Education, Science and Technology |
| | | **HON. CARLO GABRIEL G. SOLIS**<br>*Ex-Officio*, Sangguniang Kabataan (SK) |
| | | **MIRAQUEL B. LEGACION**<br>Municipal Treasurer |
| | | **MELANIE GARCIA (Permanent Representative)**<br>**JHOANA LIGUE (Alternate Representative)**<br>CSO, Marilao Public Elementary School Teachers Association (MAPESTA) |

**ROSALINDA GABRIEL (Permanent Representative)**
**CRISTINA PEREZ (Alternate Representative)**
CSO, Marilao Association of Retired Teachers

**EDGARDO TOLENTINO (Permanent Representative)**
**GLENDA SAN JUAN (Alternate Representative)**
CSO, Association of Private Schools in Marilao (APRISM)

**JOEL AGTOTOBO**
Parent-Teacher Association (PTA)

**MS. CHERLOT LANDICHO**
Non-Academic Personnel of Public Schools

Observers : **CENON M. MAYOR**
Executive Assistant

**ELENA P. SALAZAR**
Municipal Accountant

**ROSALIE S. VILLADOS**
Municipal Budget Officer

**ENGR. MAGTANGGOL C. SAN MIGUEL**
Municipal Engineer

**DR. ROMAN M. CARREON**
Principal IV, AFGBM Trade School

**DR. ROSAURO A. VILLANUEVA**
Principal IV, Prenza National High School

**SECTION 2. DUTIES, FUNCTIONS AND RESPONSIBILITIES OF LSB.** The LSB shall perform the following duties, functions and responsibilities:

a. Determine, in accordance with the criteria set by the Department of Education, the annual supplementary budget needs for the operation and maintenance of public schools within the municipality and the supplementary local cost of meeting such needs, which be reflected in the form of an annual school board project corresponding to its share of the proceeds of the special levy on real property constituting the Special Education Fund (SEF) and such other sources of revenue as the laws or ordinances may provide;
b. Authorize the municipal treasurer to disburse funds from the Special Education Fund (SEF) pursuant to the budget prepared and in accordance with existing rules and regulations;
c. Serve as advisory committee to the Sangguniang Bayan on educational matters such as, but not limited to, the necessity for and the uses of local appropriations for educational purposes; and

d. Recommend changes in the names of public schools within the municipality for enactment of the Sangguniang Bayan

**SECTION 3. THE LSB SECRETARIAT.** The Secretariat shall be composed of the following:

1. **MR. RON SHERWIN S. VILLADOS**
   Marilao North District Office
2. **MR. ALLAN E. RUBLICO**
   Marilao South District Office

**SECTION 4. DUTIES AND FUNCTIONS OF THE LSB SECRETARIAT**

a. Provide technical and administrative support to the LSB;
b. Document proceedings of the LSB;
c. Prepare and submit reports to DILG and other concerned offices;
d. Prepare LSB agenda, resolutions, minutes of the meeting, and other documents;
e. Provide such other assistance as may be required by the LSB

**SECTION 5. TERM OF OFFICE.** The term of office of the members of the LSB shall be until noon of June 30, 2028. However, members of the LSB may act in hold over capacity until their successor shall have been duly appointed and qualified. The tenure of office of the SK Federation President shall expire at the end of his/ term as such SK Federation President. His/ her successor shall serve as member of the LSB until noon June 30, 2028 and may act in hold over capacity until his/her successor shall have been duly elected and qualified.

**SECTION 6. CONDUCT OF MEETINGS -** The **LSB** shall convene **every month** and as the need arises called for by the Committee Chair or Vice-chair to discuss and resolve education issues in the locality.

**SECTION 7. FILLING IN OF VACANCY.** Any vacancy in the membership of the **LSB** shall automatically be filled in by the successor duly elected or appointed by the respective organization to which he or she belongs, if applicable, and who shall serve only for the unexpired term. The concerned organization must submit the name of the successor to the Office of the Mayor, the DILG-Marilao and the Sangguniang Bayan for their information and guidance. The name of the successor will be ***ipso facto*** included in Section 1 of this Order.

**SECTION 8. REPEALING CLAUSE.** All other orders, rules, regulations and issuances or parts thereof which are inconsistent with this Executive Order are hereby repealed or modifies accordingly.

**SECTION 9. EFFECTIVITY CLAUSE.** This Executive Order shall take effect immediately.

**DONE AND EXECUTED** this **1st day** of **October 2026** in the Municipality of Marilao, Province of Bulacan.

**ATTY. JEMINA M. SY**
Municipal Mayor