


Republika ng Pilipinas
Lalawigan ng Bulacan
Bayan ng Marilao

OFFICE OF THE SECRETARY TO THE SANGGUNIANG BAYAN

MUNICIPAL ORDINANCE NO 1082 C.Y. of 2025

Disyembre 15, 2025

AN ORDINANCE ESTABLISHING THE MUNICIPAL VETERINARY OFFICE (MVO) OF THE MUNICIPALITY OF MARILAO, PROVINCE OF BULACAN, PROVIDING FOR ITS ORGANIZATION, FUNCTIONS, AND FUNDING, AND FOR OTHER PURPOSES

	Receiving Office	Received By: (Print Name & Signature)	Date Received
1	Mayor's Ofc		3/27/26
2	MPDO		3/31/26
3	EA Ofc.		3/31/26
4	Budget Ofc.		7/21/26
5	HRMO		3/31/26
6	Veterinary Ofc.		
7	PBO		04-08-26
8	OSSP		4-8-26
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Republic of the Philippines
Province of Bulacan
Municipality of Marilao

PROVINCE OF BULACAN
OFFICE OF THE SECRETARY
FEDERAL RESERVE

April 8, 2020
11:50

Office of the Secretary to the Sangguniang Bayan

**EXCERPTS FROM THE MINUTES OF THE REGULAR SESSION OF THE
SANGGUNIANG BAYAN OF MARILAO, PROVINCE OF BULACAN, HELD AT THE
SESSION HALL OF THE MUNICIPAL BUILDING ON
DECEMBER 15, 2025**

PRESENT:

Hon. Ariel P. Amador

Municipal Vice Mayor
Presiding Officer

COUNCILORS:

Hon. Maria Luisa I. Silvestre
Hon. Wilfredo D. Diaz
Hon. Divina E. Reyes
Hon. Jessalyn Mahilac-Dela Cruz

Hon. Juanito H. Santiago
Hon. Vanessa Valdez-Seminiano
Hon. Harvey C. Mediante

EX-OFFICIO:

Hon. Guillermo T. Paraoan Jr. (ABC President)
Hon. Carlo Gabriel G. Solis (SK President)

ABSENT:

Hon. Mary Del A. Jasa-Aquino

MUNICIPAL ORDINANCE NO. 1082 C.Y. OF 2025

Sponsored by:

Councilor Mary Del Jasa-Aquino
Councilor Vanessa Valdez-Seminiano
Municipal Vice Mayor Ariel P. Amador

**AN ORDINANCE ESTABLISHING THE MUNICIPAL VETERINARY OFFICE (MVO)
OF THE MUNICIPALITY OF MARILAO, PROVINCE OF BULACAN, PROVIDING
FOR ITS ORGANIZATION, FUNCTIONS, AND FUNDING, AND FOR OTHER
PURPOSES**

WHEREAS, the Office of the Mayor presented to this August Body a Letter of Endorsement entitled: *'An Ordinance establishing the Municipal Veterinary Office (MVO) of the Municipality of Marilao, Province of Bulacan, providing for its organization, functions, and funding, and for other purposes.'* for appropriate actions;

WHEREAS, Section 16 of Republic Act No. 7160, otherwise known as the Local Government Code of 1991, empowers local government units to exercise the powers necessary, appropriate, or incidental for their efficient and effective governance and for the promotion of the general welfare;

WHEREAS, Section 17(b)(2)(i) of RA 7160 mandates municipalities to provide extension and on-site research services and facilities related to agriculture and fishery activities, including animal dispersal and veterinary services;



REGULAR SESSION
MUNICIPAL ORDINANCE NO. 1082 C.Y. OF 2025

WHEREAS, Section 447(a)(1)(vi) of the Local Government Code authorizes the Sangguniang Bayan to enact ordinances creating offices and positions necessary for the efficient and effective governance of the municipality;

WHEREAS, the Municipality of Marilao recognizes the increasing demand for comprehensive veterinary services, including animal health, livestock development, zoonotic disease prevention, food safety relating to animal by-products, and animal welfare enforcement;

WHEREAS, the establishment of a **Municipal Veterinary Office (MVO)** will enhance the municipality's ability to safeguard public health, promote responsible pet ownership, support agricultural livelihood activities, and strengthen its preparedness against emerging and re-emerging animal diseases;

NOW, THEREFORE, on motion of Honorable Harvey C. Mediante, duly seconded by Honorable Juanito H. Santiago, and upon unanimous vote,

BE IT ORDAINED by the Sangguniang Bayan of Marilao, Bulacan, in session assembled, that:

SECTION 1. TITLE. This Ordinance shall be known as the "**Municipal Veterinary Office Ordinance of the Municipality of Marilao.**"

SECTION 2. CREATION OF THE MUNICIPAL VETERINARY OFFICE (MVO). There is hereby established the **Municipal Veterinary Office (MVO)** under the Municipal Government of Marilao. The MVO shall be primarily responsible for the planning, direction, supervision, and implementation of all veterinary, animal welfare, and livestock development programs of the municipality.

SECTION 3. MANDATE, POWERS, AND FUNCTIONS. The MVO shall have the following powers and functions:

1. Animal Health Services

- a. Conduct vaccination campaigns, disease surveillance, treatment, and control of animal diseases;
- b. Implement programs for the prevention and control of zoonotic diseases in coordination with the Municipal Health Office and national agencies;
- c. Operate animal health facilities such as veterinary stations, clinics, and quarantine areas.

2. Animal Welfare and Public Safety

- a. Enforce national and local animal welfare laws, including RA 8485 as amended by RA 10631;
- b. Implement programs for responsible pet ownership, anti-rabies, and stray animal management;
- c. Lead activities relating to impounding, rescue, and humane handling of animals.

3. Livestock Development and Agricultural Support

- a. Provide technical assistance and extension services to farmers, livestock raisers, and animal owners;
- b. Support agricultural livelihood activities including breeding, dispersal, and production improvement programs;
- c. Coordinate with the Municipal Agriculture Office to strengthen integrated agricultural development.

4. Food Safety and Regulatory Services

- a. Enforce meat inspection laws and conduct ante-mortem and post-mortem inspections when applicable;

REGULAR SESSION
MUNICIPAL ORDINANCE NO. 1082 C.Y. OF 2025

- b. Monitor slaughterhouses, livestock markets, and establishments selling meat and animal by-products;
 - c. Ensure compliance with national veterinary and food safety regulations.
5. **Administrative and Regulatory Functions**
- a. Maintain updated records on animal population, disease incidence, and veterinary activities;
 - b. Recommend policies, ordinances, and programs related to animal health, welfare, and livestock production;
 - c. Coordinate with national government agencies such as the DA, NMIS, BAI, DOH, and DILG;
 - d. Perform such other functions as may be assigned by the Municipal Mayor.

SECTION 4. ORGANIZATIONAL STRUCTURE AND STAFFING. The Municipal Veterinary Office shall be headed by a **Municipal Government Department Head I (Municipal Veterinarian)** with the following minimum staff complement, subject to the approval of the Municipal Organizational Structure and Staffing Pattern (OSSP) by the Sangguniang Bayan and DBM:

1. **Municipal Government Department Head I (Municipal Veterinarian)** – 1 position
2. **Administrative Support Staff** – as provided in the OSSP
3. **Veterinary Aides/Animal Care Personnel** – as may be necessary
4. **Other technical and support personnel** – as may be required based on service needs and financial capability

Additional positions may be created and filled subject to availability of funds and compliance with civil service and budgetary rules.

SECTION 5. QUALIFICATION STANDARDS. Qualification standards for all positions under the MVO shall be based on the latest standards issued by the Civil Service Commission (CSC) and the Department of Budget and Management (DBM), and shall form part of the duly approved staffing pattern of the Municipal Government.

SECTION 6. FUNDING AND APPROPRIATIONS. The initial funding requirements for the establishment and operation of the MVO shall be charged against the available funds of the Municipal Government. Thereafter, the necessary appropriations shall be included in the **Annual Budget** of the Municipality.

SECTION 7. COORDINATION WITH OTHER OFFICES. The MVO shall coordinate closely with the Municipal Agriculture Office, Municipal Health Office, Municipal Environment and Natural Resources Office, and other relevant offices in the implementation of programs relating to animal health, public health, environmental protection, and agricultural development.

SECTION 8. IMPLEMENTING RULES AND REGULATIONS. Within sixty (60) days from the effectivity of this Ordinance, the Municipal Veterinarian, in coordination with the Municipal Mayor, shall draft the necessary rules and regulations to effectively implement the provisions of this Ordinance.

SECTION 9. REPEALING CLAUSE. All prior ordinances or any part thereof, or any other ordinance which are contrary to or inconsistent with the provision of this Ordinance, are hereby repealed or amended accordingly;

SECTION 10. SEPARABILITY CLAUSE. If, for any reason, any section or provision of this Ordinance shall be declared unconstitutional or invalid, the other provisions not declared are not affected by such declaration and shall remain in full force and effect;

REGULAR SESSION
MUNICIPAL ORDINANCE NO. 1082 C.Y. OF 2025

SECTION 7. EFFECTIVITY. This Ordinance shall take effect upon approval and compliance with the posting and publication requirements under existing laws.

APPROVED by the Sangguniang Bayan of the Municipality of Marilao, Province of Bulacan, this 15th day of December, 2025.

I hereby certify that this Ordinance has been duly approved by the Sangguniang Bayan.

[REDACTED]
EDEN C. SIGUBIENSE

Secretary II

Acting Secretary to the Sangguniang Bayan

ATTESTED:

[REDACTED]
ARIEL P. AMADOR
Presiding Officer
Municipal Vice Mayor

APPROVED DATE: 03.25.26

[REDACTED]
ATTY. JEMINA M. SY.

Municipal Mayor [REDACTED]



Republic of the Philippines
Province of Bulacan
Municipality of Marilao

Human Resource Management Office

March 9, 2026

CERTIFICATION

This is to certify that an appropriation in the amount of **Nineteen Million Five Hundred Forty-Two Thousand Three Hundred Four Pesos (19,542,304.00)** has been duly provided under the approved Annual Budget of the Municipality of Marilao for the creation of the **Municipal Veterinarian Office**.

This certification is issued upon request for whatever legal purpose it may serve.



MERCEDITA H. DEL ROSARIO
Human Resource Management Officer V





Municipal Planning and Development Office

CERTIFICATION

This is to certify that the following items are included in the Annual Investment Program CY 2026:

AIP Code	Office	Item	Remarks
1000-000-3-03-008-002	General Services Office	General Management and Supervision	Creation of Municipal General Service Office and position of Municipal General Services Officer
8000-000-3-03-009-002	Municipal Veterinary Office	General Management and Supervision	Creation of Municipal Veterinary Office and position of Municipal Veterinarian

Given this 4th day of February, 2026 at Patubig, Marilao, Bulacan.

Certified by:


JEREMY C. FRANCISCO, DLUP
OIC-Mun. Planning and
Development Coordinator





Human Resource Management Office

PROPOSAL FOR THE CREATION OF THE MUNICIPAL VETERINARY OFFICE (MVO) and MUNICIPAL VETERINARIAN

In line with the thrust of the Municipal Government of Marilao to ensure public health, food safety, and animal welfare, the creation of a Municipal Veterinary Office (MVO) is hereby proposed.

Marilao's rapid urbanization and growing population have led to increased demand for animal health services, effective regulation of slaughterhouses and meat establishments, and implementation of rabies prevention programs. Currently, veterinary and animal control functions are handled under various departments without a dedicated technical office, leading to fragmented service delivery and limited program implementation.

The establishment of a Municipal Veterinary Office will institutionalize these functions, enhance the municipality's capability to deliver animal health services, and strengthen programs related to livestock development, rabies control, zoonotic disease prevention, meat inspection, and animal welfare.

The Municipal Veterinary Office (MVO) aims to:

1. Deliver efficient veterinary and animal health services to the community;
2. Ensure food safety and meat inspection standards in all public markets and slaughterhouses;
3. Implement and sustain anti-rabies programs and control of animal-borne diseases;
4. Promote livestock and poultry development and biosecurity measures;
5. Enforce animal welfare laws and local ordinances;
6. Provide technical assistance to livestock raisers, pet owners, and animal-related businesses.

FUNCTIONS OF THE MUNICIPAL VETERINARY OFFICE

The Municipal Veterinary Office shall perform the following functions:

A. Animal Health and Disease Control

- Implement animal disease prevention, surveillance, and control programs;
- Conduct regular vaccination, deworming, and treatment of domesticated animals;
- Coordinate with the Department of Agriculture and other agencies for disease monitoring and reporting.

B. Rabies Prevention and Control

- Implement the Anti-Rabies Act of 2007 (RA 9482) and the Municipal Anti-Rabies Ordinance;
- Conduct mass dog vaccination, impounding of stray animals, and population control programs;
- Conduct information and education campaigns on responsible pet ownership.

C. Meat Inspection and Food Safety

- Supervise and regulate public and private slaughterhouses and meat establishments;





Human Resource Management Office

- Conduct ante-mortem and post-mortem inspections to ensure meat safety and quality;
- Issue meat inspection certificates and monitor compliance with sanitary standards.

D. Animal Welfare and Regulation

- Enforce the Animal Welfare Act (RA 8485) and local ordinances on animal protection;
- Regulate animal-related businesses such as pet shops, veterinary clinics, and animal shelters;
- Investigate complaints regarding animal cruelty and neglect.

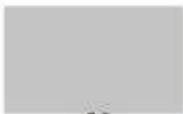
E. Livestock and Poultry Development

- Provide technical assistance to livestock and poultry raisers;
- Promote livelihood and animal production programs for farmers;
- Support animal dispersal and improvement programs.

F. Administrative and Support Functions

- Maintain records of vaccination, slaughterhouse operations, and animal health activities;
- Prepare reports for submission to the Office of the Mayor, DA, and DILG;
- Conduct training and seminars for barangay animal health workers and volunteers.

Prepared by:



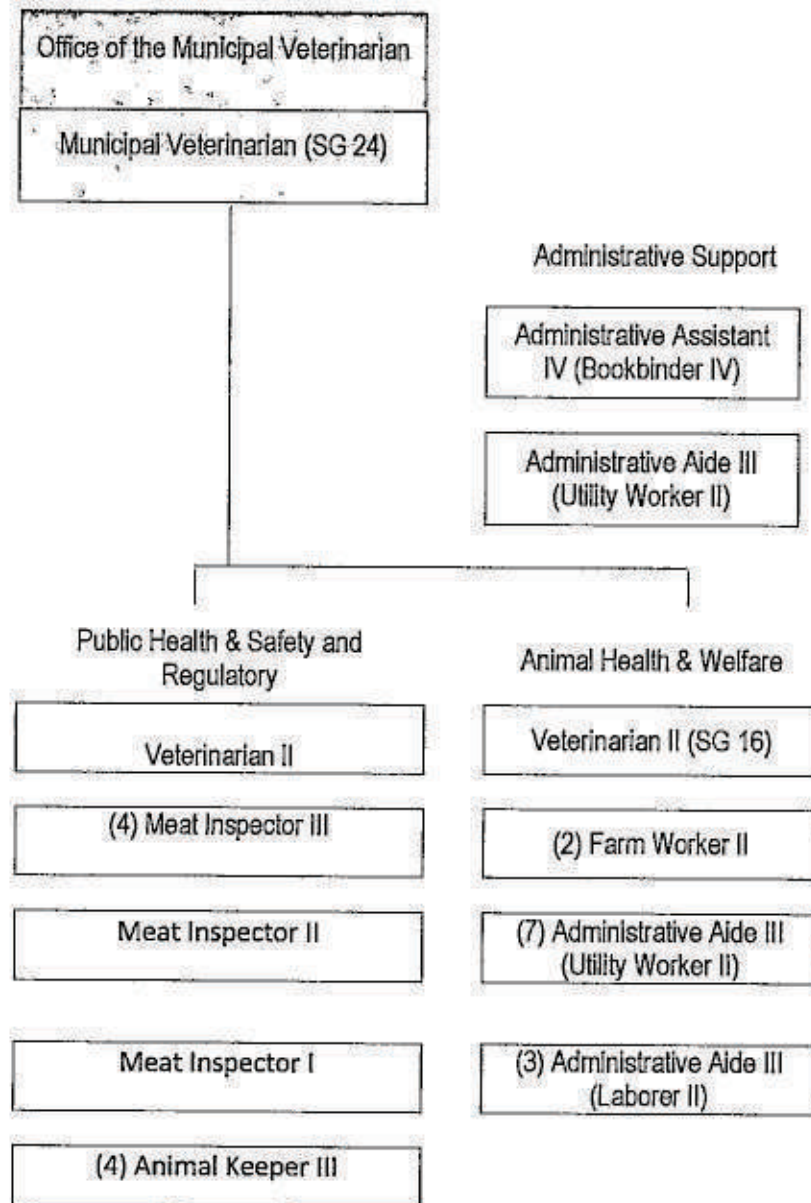
Mercedita H. del Rosario
Human Resource Management Officer V





Human Resource Management Office

PROPOSED ORGANIZATIONAL STRUCTURE



(The number of Utility Workers and support staff may be adjusted depending on actual organizational needs and budget availability.)

