



Office of the Mayor

EXECUTIVE ORDER NO. JS2025-88

REORGANIZING THE COMMUNITY-BASED MONITORING SYSTEM COORDINATING BOARD (CBMS-CB) IN THE MUNICIPALITY OF MARILAO, PROVINCE OF BULACAN

WHEREAS, Republic Act No. 11315, otherwise known as “Community-Based Monitoring System Act”, was enacted on April 17, 2019 to institutionalize the conduct of Community-Based Monitoring System (CBMS) in every city and municipality in the country;

WHEREAS, CBMS as defined by the law refers to an organized technology-based system of collecting, processing and validating necessary disaggregated data that may be used for planning, program implementation and impact monitoring at the local level while empowering communities to participate in the process;

WHEREAS, Section 4 of R.A. 11315 states that each city and municipality is the primary data collecting authority within its locality;

WHEREAS, there must be an organized Coordinating Board to accomplish the objectives of the CBMS in the Municipality of Marilao;

NOW THEREFORE, I, **ATTY. JEMINA M. SY**, Municipal Mayor of Marilao, Bulacan, by virtue of the power and authority vested in me by law, do hereby order:

SECTION 1. COMPOSITION. The Marilao Community-Based Monitoring System Coordinating Board (CBMS-CB) is hereby created, to be composed of the following:

- CHAIRPERSON** : **HON. ATTY. JEMINA M. SY**
Municipal Mayor
- CO- CHAIRPERSONS:** **ATTY. KATHYRIN FE D. PIOQUINTO**
Municipal Administrator
Representative, PSA-Provincial Statistical Office
- MEMBERS** : **HON. VANESSA VALDEZ-SEMINIANO**
SB Member
- HON. GUILLERMO T. PAROAN, JR.**
Ex-Officio, ABC President
- HON. CARLO GABRIEL G. SOLIS**
Ex-Officio, SK Federation President
- MR. CENON M. MAYOR**
Executive Assistant
- MRS. JEREMY C. FRANCISCO**
Municipal Planning and Development Office
- ATTY. JOHN JOSEPH S. TOLENTINO**
Municipal Legal Office





Republic of the Philippines
Province of Bulacan
Municipality of Marilao

Office of the Mayor

ENGR. MAGTANGGOL C. SAN MIGUEL
Municipal Engineering Office

MR. DEO P. BEÑABON
OIC, MSWDO

MR. DAN EZEKIEL Z. MARTIN
OIC, MENRS

MRS. MIRIAM V. BALBOA
Public Employment Service Office

MRS. ROSALIE S. VILLADOS
Municipal Budget Office

MRS. WILLIAN DARENE A. GESMUNDO
Municipal Agriculture Office

MRS. MARY JAY-AR D. GULINAO
Municipal Civil Registry Office

CECILIA S. MARAMBA, MD
Municipal Health Office

DR. MARTIN ARMANDO C. CRUZ
Municipal Business Permit and Licensing Office

MR. MARK JOSEPH L. GUILLERMO
MDRRMO

MR. JON LOUIE F. SANTIAGO
Municipal Cooperative Development Office

MRS. ANN MAI C. VILLARICO
Human Resource Management Office

MR. RHYAN D. DELOS REYES
Municipal Public Information Section

MR. REYMOND ALLAN O. SANTOS
Public Safety Command and Action Center

MR. RICARDO S. MANALO
Municipal Tourism Section

ELAINE D. PAGDANGANAN
LGOO VI

PLTCOL JORDAN G SANTIAGO
Chief of Police, PNP Marilao

DR. ALEXANDER I. ADONIS
District Supervisor, DepEd Marilao North





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DR. PRISCILA P. ILISCUPIDEZ
District Supervisor, DepEd Marilao South

MR. WINIFREDO GULINAO
CSO, Rotary Club of Marilao Highlands

SECRETARIAT : MUNICIPAL PLANNING AND DEVELOPMENT OFFICE (MPDO)

SECTION 2. FUNCTIONS. The CBMS-CB shall responsible for the whole implementation of Community-Based Monitoring System in the Municipality of Marilao. There is a need for collaboration with concerned agencies to accomplish the primary purpose of the CBMS which is to establish a monitoring tool for poverty diagnosis and Sustainable Development Goals Monitoring for a more evidenced-based planning and programming and monitor the effects of policies and programs on the socio-economic conditions in their respective jurisdictions.

The following are the expected outputs from the CBMS-CB:

- a. Oversee the implementation of the CBMS operations in the municipality. Report status to the concerned Provincial CBMS Coordinating Board;
- b. Resolve issues and concerns encountered in the conduct of CBMS. For issues that cannot be resolved at the municipal level, escalate to the Provincial CBMS Coordinating Board;
- c. Facilitate the approval and timely release of fund (if any) and/or other requirements for the conduct of CBMS;
- d. Issue communications, directives, instructions, and/or circulars to cooperate, mobilize and provide support/assistance to the CBMS operations in areas but not limited to the conduct/provision of the following:
 - i. Active participation in coordination meetings and activities;
 - ii. Publicity and information campaign for the conduct of CBMS;
 - iii. Venue for the training conduct, headquarters for the enumeration personnel and machine processing;
 - iv. Transportation facilities for the enumeration personnel, and transport of CBMS forms, supplies and materials;
 - v. Communication and wireless Internet connection facility;
 - vi. Storage area for tablets, forms and other materials;
 - vii. Health and legal services to the CBMS personnel;
 - viii. Facilitation of enumeration in government-owned and private institutions and other hard-to-reach areas; and
 - ix. Take up other matters as necessary for the successful conduct of the CBMS.

SECTION 3. CORE TEAM.

MRS. JEREMY C. FRANCISCO is hereby designated as the head of CBMS Core Team and the official focal person for the Municipality of Marilao.

Selected personnel from the following offices is hereby designated as members of the **Technical Working Group (TWG)**, to wit:

1. **DOLORES DC. CAJUCOM**
Pambayang Dalubhasaan ng Marilao





Office of the Mayor

2. **MARIANNE R. CUEVAS**
Municipal Population Office
3. **ROMINA MENDOZA**
Municipal Cooperative Development Office
4. **KAREN ROSE D. VICENTE**
Municipal Information Technology Section
5. **TRISTAN S. SAN MIGUEL**
Municipal Planning and Development Office

SECTION 4. TECHNICAL ASSISTANCE TO THE CORE TEAM. All Municipal Government Offices, Departments and Sections are hereby enjoined to provide technical assistance, support and cooperation to the team.


SECTION 5. OPERATIONAL ASSISTANCE AND FUNDING. The CBMS Core Team shall be provided with appropriate operating funds by the Local Finance Committee based on the availability of fund and any other appropriate sources.

SECTION 6. FILLING IN OF VACANCY. Any vacancy in the membership shall automatically be filled in by the successor duly appointed by the Municipal Mayor, and who shall serve only for the unexpired term. The name of the successor will be *ipso facto* included in Section 1 of this Order.

SECTION 7. REPEALING CLAUSE. All previous orders and issuances inconsistent with the provisions of this Order are hereby repealed or modified accordingly.

SECTION 8. EFFECTIVITY. This Executive Order shall take effect immediately.

DONE this 20th day of November 2025, at the Municipality of Marilao, Province of Bulacan.


ATTY. JEMINA M. SY
Municipal Mayor

