


Republika ng Pilipinas
Lalawigan ng Bulacan
Bayan ng Marilao

OFFICE OF THE SECRETARY TO THE SANGGUNIANG BAYAN

MUNICIPAL ORDINANCE NO. 1072 C.Y. OF 2025

October 06, 2025

AN ORDINANCE ABOLISHING ONE (1) EXECUTIVE ASSISTANT V POSITION PURSUANT TO SANGGUNIANG PANLALAWIGAN RESOLUTION NO. 220-S' 2025, AND THIRTY (30) ADMINISTRATIVE AIDE III POSITION DUE TO NON-INCLUSION IN THE FY 2025 ANNUAL BUDGET, ALL UNDER THE OFFICE OF THE MUNICIPAL MAYOR IN THE MUNICIPALITY OF MARILAO, PROVINCE OF BULACAN

	Receiving Office	Received By: (Print Name & Signature)	Date Received
1	Mayor's Ofc		11/19/25
2	MPDO		11/19/25
3	HRMO		11/19/25
4	Municipal Budget Ofc		11/19/25
5	OSSP		2/3/24 3:05
6	PSO		2/2/24
7			
8			
9			



Republic of the Philippines
Province of Bulacan
Municipality of Marilao

PROVINCIAL OFFICE OF THE SECRETARY
OFFICIAL RECEIVED

FEB 03 2025

DATE: _____
TIME: _____
BY: _____ ROH

Office of the Secretary to the Sangguniang Bayan

**EXCERPTS FROM THE MINUTES OF THE REGULAR SESSION OF THE
SANGGUNIANG BAYAN OF MARILAO, PROVINCE OF BULACAN, HELD AT THE
SESSION HALL OF THE MUNICIPAL BUILDING ON
OCTOBER 06, 2025**

PRESENT:

Hon. Ariel P. Amador

Municipal Vice Mayor
Presiding Officer

COUNCILORS:

Hon. Maria Luisa I. Silvestre
Hon. Juanito H. Santiago
Hon. Vanessa Valdez-Seminiano
Hon. Harvey C. Mediante

Hon. Mary Del A. Jasa-Aquino
Hon. Wilfredo D. Diaz
Hon. Divina E. Reyes
Hon. Jessalyn Mahilac-Dela Cruz

EX-OFFICIO:

Hon. Guillermo T. Paraoan Jr. (ABC President)
Hon. Carlo Gabriel G. Solis (SK President)

MUNICIPAL ORDINANCE NO. 1072 C.Y. OF 2025

Sponsored by:
Councilor Mary Del Jasa-Aquino
Councilor Vanessa Valdez-Seminiano

AN ORDINANCE ABOLISHING ONE (1) EXECUTIVE ASSISTANT V POSITION PURSUANT TO SANGGUNIANG PANLALAWIGAN RESOLUTION NO. 220-S'2025, AND THIRTY (30) ADMINISTRATIVE AIDE III POSITIONS DUE TO NON-INCLUSION IN THE FY 2025 ANNUAL BUDGET, ALL UNDER THE OFFICE OF THE MUNICIPAL MAYOR IN THE MUNICIPALITY OF MARILAO, PROVINCE OF BULACAN.

WHEREAS, Section 76 (a) of the Local Government Code (LGC) of 1991 (Republic Act No. 7160) provides "every local government unit shall design and implement its own organizational structure and staffing pattern taking into consideration its service requirements and financial capability, subject to the minimum standards and guidelines prescribed by the Civil Service Commission";

WHEREAS, Section 447 (a) (vii) of the same Code provides that the Sangguniang Bayan has the power to determine the positions and salaries including allowances and other emoluments and benefits of employees of the municipal government;

WHEREAS, pursuant to Section 18 of the same code LGUs have the power and authority to establish an organization that shall be responsible for efficient and effective implementation of their development plans, programs, objectives, and priorities;



REGULAR SESSION
MUNICIPAL ORDINANCE NO. 1072 C.Y. OF 2025

WHEREAS, consistent with the above authority the Municipality of Marilao, intends to abolish One (1) Executive Assistant V Position Pursuant to Sangguniang Panlalawigan Resolution No. 220-S'2025, and Thirty (30) Administrative Aide III positions due to non-inclusion in the FY 2025 Annual Budget all under the Office of the Municipal Mayor;

NOW THEREFORE, on motion of Honorable Mary Del Jasa-Aquino, seconded by Honorable Maria Luisa I. Silvestre, and Honorable Juanito H. Santiago, Honorable Harvey C. Mediante, Honorable Divina E. Reyes, Honorable Carlo Gabriel G. Solis, and Honorable Vanessa Valdez-Seminiano;

BE IT ORDAINED, AS IT IS HEREBY ORDAINED to enact this Ordinance:

SECTION 1. *Abolishing of Positions.* Abolishing One (1) Executive Assistant V Position and Thirty (30) Administrative Aide III under the office of the Municipal Mayor:

SECTION 2. *Separability Clause.* If, for any reason any part or provision of this ordinance shall be held to be unconstitutional or invalid, other parts or provisions hereof which are not affected thereby, shall continue to be in full force and effect.


SECTION 3. *Effectivity Clause.* This ordinance shall take effect upon approval and after all the requirements set forth under the Local Government Code shall be complied with.

APPROVED by the Sangguniang Bayan of the Municipality of Marilao, Province of Bulacan this 06th day of October, 2025.

I hereby certify that this Resolution has been duly approved by the Sangguniang Bayan.


EDGAR P. RAMIREZ
Secretary to the Sangguniang

ATTESTED:


ARIEL P. AMADOR
Presiding Officer
Municipal Vice Mayor

APPROVED DATE: 11-18-25


ATTY. JEMINA M. SY
Municipal Mayor 



Republic of the Philippines
Province of Bulacan
Municipality of Marilao

Municipal Human Resource Management Office

January 13, 2026

CERTIFICATION

This is to certify that, pursuant to **Municipal Ordinance No. 1072, CY 2025**, one (1) position of **Executive Assistant V** has been abolished in accordance with **Sangguniang Panlalawigan Resolution No. 220, Series of 2025**, and thirty (30) positions of **Administrative Aide III** have also been abolished due to their **non-inclusion in the FY 2025 Annual Budget**. All of the aforementioned positions are currently **vacant**.

This certification is issued for whatever legal or official purposes it may serve.

Issued this **13th day of January 2026**, at the **Municipal Government of Marilao, Bulacan**.


MERCEDITA H. DEL ROSARIO
Human Resource Management Officer V



Republika ng Pilipinas
Lalawigan ng Bulakan
Bayan ng Marilao

LOCAL FINANCE COMMITTEE

Enero 14, 2026

PAGPAPATUNAY


Sa Kinauukulan:


Ang Local Finance Committee na nakalagda sa ibaba ay nagpapatunay na ang tatlumpu't isang (31) bakanteng posisyon sa Office of the Mayor ay hindi na isinama sa Taunang Badyet 2026. Ang 31 posisyong nabanggit ay ang mga sumusunod:

1 Executive Assistant V - (1011-047) - SG 24(1) - in compliance with condition No. 10 re: position subject for deletion once vacated per Sangguniang Panlalawigan Resolution No. 220-S'2025 dated March 13, 2025

30 Administrative Aide III (1011-188 to 1011-217) - SG 3(1) - No Funding per 2025 Budget.


JEREMY C. FRANCISCO
OIC-Mun. Planning & Dev't. Coordinator


MIRAQUEL B. LEGACION
Municipal Treasurer


ROSALIÉ S. VILLADOS
Municipal Budget Officer