



Office of the Mayor

EXECUTIVE ORDER NO. JS2026-41

AN EXECUTIVE ORDER CREATING THE MARILAO TRADE, WAREHOUSE, AND BUSINESS COMPLIANCE TASK FORCE, DEFINING ITS FUNCTIONS, SCOPE, AND OPERATIONAL GUIDELINES, AND FOR OTHER PURPOSES

WHEREAS, the Local Government Code of 1991 (Republic Act No. 7160) declares it a policy of the State to strengthen local autonomy by granting local government units sufficient powers, authority, and responsibility to enable them to promote the general welfare of their constituents;

WHEREAS, Section 16 of Republic Act No. 7160 authorizes local government units to exercise powers necessary, appropriate, or incidental to ensure public safety, maintain peace and order, enhance economic prosperity, and protect the comfort and convenience of the inhabitants;

WHEREAS, Section 444(b) of Republic Act No. 7160 vests upon the Municipal Mayor the power to exercise general supervision and control over all programs, projects, services, and activities of the municipal government, and to enforce all laws and ordinances applicable within the municipality;

WHEREAS, Section 17(b)(2) of Republic Act No. 7160 mandates municipalities to regulate businesses, enforce zoning and building regulations, ensure fire safety, environmental protection, sanitation, and public order within their territorial jurisdiction;

WHEREAS, the regulation of business operations, warehouses, and logistics facilities within the Municipality of Marilao is essential to ensure compliance with local laws, protect legitimate enterprises, promote fair competition, prevent tax leakage at the local level, and safeguard public safety;

WHEREAS, the Municipal Mayor is authorized to organize and coordinate municipal offices and create inter-office mechanisms to ensure effective, efficient, and transparent enforcement of local regulatory functions, as recognized in the DILG–Local Government Academy’s Municipal Mayor’s Tasks and Responsibilities Checklist and Critical Steps for the First 100 Days;

WHEREAS, it is necessary to institutionalize a coordinated, risk-based, and rules-driven mechanism that ensures business compliance while respecting due process, avoiding arbitrary inspections, and preventing any encroachment upon the powers of national government agencies;

NOW, THEREFORE, I, **JEMINA M. SY**, Municipal Mayor of Marilao, Bulacan, by virtue of the powers vested in me by law, do hereby order:

SECTION 1. CREATION OF THE TASK FORCE

There is hereby created the Marilao Trade, Warehouse, and Business Compliance Task Force (hereinafter referred to as the “Task Force”).

SECTION 2. POLICY DECLARATION

It is hereby declared the policy of the Municipality of Marilao to:

- Ensure that business establishments, warehouses, and logistics facilities operate in compliance with existing local laws, ordinances, and permit requirements;
- Protect legitimate businesses through fair, transparent, and non-discriminatory enforcement of regulations;
- Promote public safety, environmental protection, and orderly economic activity; and





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- Strengthen coordination among municipal offices and partner agencies without encroaching upon the jurisdiction of national government agencies.

SECTION 3. COMPOSITION

The Task Force shall be composed of the following:

- Chairperson: Representative of the Office of the Municipal Mayor designated by the Mayor
- Members:
 - Representative of the Business Permit and Licensing Office (BPLO) designated by the Mayor
 - Representative of the Philippine National Police – Marilao (coordination role, as necessary)
 - Concerned Barangay Officials (intelligence and information-gathering role only)

Barangay officials shall not conduct independent inspections and shall act solely in a support and reporting capacity.

SECTION 4. FUNCTIONS AND SCOPE

The Task Force shall have the following functions:

- a. Business and Warehouse Compliance Monitoring
Ensure that warehouses, logistics hubs, and business establishments possess valid Mayor's Permits and comply with zoning, building, fire safety, environmental, and sanitation requirements imposed by local laws and ordinances.
- b. Local Business Registry
Maintain a municipal database of warehouses and covered business establishments for local regulatory and planning purposes only.
- c. Risk-Based Inspection
Adopt a risk-based inspection system grounded on objective criteria to avoid arbitrary or harassing inspections.
- d. Verification and Referral
When apparent inconsistencies or red flags arise within the course of lawful local inspections, the Task Force may refer such matters to the appropriate national government agencies for verification or appropriate action.
- e. Advisory and Corrective Action
Issue written findings, notices, and recommendations, and allow reasonable periods for voluntary compliance in cases of minor violations.

SECTION 5. LIMITATIONS OF AUTHORITY

The Task Force shall:

- NOT conduct customs inspections or investigate smuggling;
- NOT seize goods or effect arrests, except where lawful action is independently undertaken by competent authorities;
- NOT audit national taxes or require disclosure of trade secrets;
- Act strictly within the bounds of local regulatory authority as provided by law.
- All actions of the Task Force shall be anchored on existing municipal ordinances, permit conditions, and applicable laws.

SECTION 6. DUE PROCESS AND TRANSPARENCY

All inspections and compliance activities shall observe the following safeguards:

- Issuance of a written inspection order;
- Use of standardized inspection checklists;
- Issuance of written notices of findings;
- Provision of reasonable grace periods for compliance;





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- Availability of an appeal or review mechanism through the Office of the Municipal Mayor.

SECTION 7. FUNDING

The implementation of this Executive Order shall be funded from existing appropriations of concerned offices, subject to applicable accounting and auditing rules.

This Executive Order does not create new regulatory requirements, fees, or penalties.

The Task Force shall implement and coordinate enforcement solely of requirements already provided in national laws and duly enacted municipal ordinances.

SECTION 8. FILLING IN OF VACANCY. Any vacancy in the membership shall automatically be filled in by the successor or duly appointed by Municipal Mayor, and who shall serve only for the unexpired term. The name of the successor will be *ipso facto* included in Section 1 of this Order.

SECTION 9. REPEALING CLAUSE. All other orders, rules, regulations and issuances or parts thereof which are inconsistent with this Executive Order are hereby repealed or modified accordingly.

SECTION 10. EFFECTIVITY. This Order shall take effect immediately.

DONE AND EXECUTED this 10th day of **February 2026** in the Municipality of Marilao, Province of Bulacan.

Jemina M. Sy
ATTY. JEMINA M. SY
p Municipal Mayor

