



## Office of the Mayor

### EXECUTIVE ORDER NO. JS2026-30

#### REORGANIZING THE MUNICIPAL HOUSING BOARD FOR THE MUNICIPALITY OF MARILAO, PROVINCE OF BULACAN

**WHEREAS**, Article XII, Section 9 of the Constitution of the Republic of the Philippines provides that, "The State shall, by law, and for common good, undertake, in cooperation with the private sector, continuing program... land reform and decent housing model, make available at affordable cost decent housing and basic services for the underprivileged and homeless citizens... resettlement areas";

**WHEREAS**, the Local Government Code of 1991 likewise mandates local government unit with the responsibility to provide basic services and facilities to include program and projects for low cost housing mass dwellings;

**WHEREAS**, Republic Act of 7279 (Urban Development and Housing Act), also provides for the preparation for comprehensive and continuing housing program, establish the mechanism for each implementation and for other purposes;

**WHEREAS**, pursuant to DILG MC No. 2008-143, there is hereby created a Local Housing Board in every municipality;

**WHEREAS**, the Local Government Unit of Marilao, Bulacan recognizes the need for a long-term housing plan as an integral part of the socio-economic development of the Municipality.

**NOW THEREFORE, I, ATTY. JEMINA M. SY**, Municipal Mayor of Marilao, Bulacan, by the virtue of the powers vested in me by Constitution and Laws do hereby order the creation of the Municipal Housing Board of the Municipality of Marilao, to wit;

**SECTION 1. COMPOSITION** – There is hereby reorganized a Municipal Housing Board (hereafter the "Board") of the Municipality of Marilao, Bulacan with the following membership:

Chairperson : **HON. ATTY. JEMINA M. SY**  
Municipal Mayor

Vice Chairperson: **ATTY. KATHYRIN FE D. PIOQUINTO**  
Municipal Administrator

Members : **CENON M. MAYOR**  
Executive Assistant

**ATTY. JOHN JOSEPH S. TOLENTINO**  
Municipal Legal Officer

**HON. WILFREDO D. DIAZ**  
Chairperson, Committee on Housing and Human Settlement

**JEREMY C. FRANCISCO**  
OIC, Municipal Planning and Development Office

**ENGR. MAGTANGGOL C. SAN MIGUEL**  
Municipal Engineer





## Office of the Mayor

*Representative from Presidential Commission for the Urban Poor*

*Representative from duly accredited People's Organization*

*Representative of a SEC-registered and duly accredited Non-Governmental Organization*

**SECTION 2. FUNCTIONS OF THE BOARD** – The Board shall exercise the following power and functions:

1. Determine the criteria in the selection of target beneficiaries of the LGU-Resettlement Sites;
2. Monitor all evictions and demolitions, whether voluntary, extra-judicial, summary, or court-ordered;
3. Require the proponent of an eviction and demolition, i.e., national government department, agency institution of local government, or its duly authorized representative, to first secure from the Board the Checklist, Guidelines and Eviction and Demolition Compliance Certificate prior to the actual implementation thereof, and thereafter, to submit to the Board the completed Checklist, attested to under oath by the proponent and indicating that:
  - a. Adequate consultation with the affected families were undertaken;
  - b. Adequate resettlement site and relocation facilities are made available; and
  - c. The provision of Section 3, paragraph 1 of the Implementing Rules and Regulations of Section 28 of Republic Act No. 7279 (Pre-relocation) have been complied with; and
4. Based on the completed Checklist, and subject to further verification, issue an Eviction and Demolition Compliance Certificate on a proposed eviction and demolition.

**SECTION 3. TECHNICAL WORKING GROUP (TWG)** – In aid of policy, formulation of Local Shelter Plan, program development and implementation, the Board's TWG shall be composed of the following:

1. Municipal Planning and Development Office
2. Municipal Engineer's Office
3. Municipal Assessor's Office
4. Municipal Social Welfare and Development Office
5. Municipal Budget Office
6. Municipal Legal Office
7. Municipal Environment and Natural Resources Office
8. Municipal Disaster Risk Reduction and Management Office

Representative from the following agencies may also be invited or consulted by the TWG to provide inputs to the Local Shelter Plan (LSP), to wit:

1. Department of Human Settlements and Urban Development
2. Presidential Commission for the Urban Poor
3. Department of Interior and Local Government
4. National Housing Authority

**SECTION 4. DUTIES AND FUNCTIONS** – The TWG shall perform the following:

1. Gather available data and process information relevant to the preparation of the LSP;
2. Ensure policy coordination and uniformity in operational directions for shelter planning;
3. Ensure that the LSP is in line with national and local policies and standards;





## Office of the Mayor

4. Establish or maintain linkages and seek substantial inputs from government agencies, civil society organizations, and private sector in all stages of the local shelter planning and development;
5. Initiate community validation and consultation; and
6. Formulate the LSP for approval of the MHB.

**SECTION 5. SECRETARIAT - The Municipal Planning and Development Office (MPDO)** shall act as the Secretariat of the Board.

**SECTION 6. ALLOCATION OF FUNDS** – The Municipality shall also appropriate funds necessary to cover the operations of the Municipal Housing Board.

**SECTION 7. FILLING IN OF VACANCY.** Any vacancy in the membership of the Board shall be filled through appointment by the Municipal Mayor, if applicable and shall serve only the unexpired term. The name of the successor will be *ipso facto* included in Section 1 and/or Section 3 of this Order.

**SECTION 8. REPEALING CLAUSE.** All previous orders and issuances inconsistent with the provisions of this Order are hereby repealed or modified accordingly.

**SECTION 9. EFFECTIVITY.** This Executive Order shall take effect immediately.

**DONE AND EXECUTED** this 27<sup>th</sup> day of **January 2026** in the Municipality of Marilao, Province of Bulacan.

  
**ATTY. JEMINA M. SY**  
lp Municipal Mayor 

