



Office of the Mayor

EXECUTIVE ORDER NO. JS2026 - 19

DESIGNATING AN OVERSEAS FILIPINO WORKERS (OFWs) DESK OFFICER IN THE MUNICIPALITY OF MARILAO, PROVINCE OF BULACAN

WHEREAS, the government recognizes the significant contributions of Overseas Filipino Workers (OFWs) to the economy and society;

WHEREAS, there is a need to enhance support services for OFWs and their families, ensuring their welfare, rights, and well-being;

WHEREAS, the establishment of a dedicated OFW/Migrant Desk Officer in the Municipality of Marilao will streamline assistance and communication for OFWs and their families;

NOW, THEREFORE, I, ATTY. JEMINA M. SY, Municipal Mayor of Marilao, Province of Bulacan, by virtue of the powers vested in me by law, do hereby order:

SECTION 1. DESIGNATION OF OFW/MIGRANT DESK OFFICER.

MRS. LORIE C. SANTIAGO from the **Municipal Public Employment Service Office** is hereby designated as the OFW/Migrant Desk Officer. The designated officer shall serve as the primary point of contact for all matters concerning OFWs and migrant workers.

SECTION 2. DUTIES AND RESPONSIBILITIES. The OFW/Migrant Desk Officer shall perform the following duties and responsibilities:

1. Provide information and assistance regarding overseas employment opportunities;
2. Facilitate the resolution of issues faced by OFWs, including legal, financial, and welfare concerns;
3. Coordinate with relevant government agencies and non-government organizations to ensure comprehensive support for OFWs;
4. Implement programs and initiatives aimed at protecting the rights and welfare of OFWs; and
5. Prepare regular reports on the status and concerns of OFWs for submission to the appropriate authorities.

SECTION 3. SUPPORT AND RESOURCES. The designated officer shall be provided with the necessary resources and support from the **Municipal Public Employment Service Office** to effectively perform her duties.

SECTION 4. EFFECTIVITY. This Executive Order shall take effect immediately.

DONE AND EXECUTED this 27th day of **January 2026** in the Municipality of Marilao, Province of Bulacan.

Jemina M. Sy
ATTY. JEMINA M. SY
Municipal Mayor *J*

