



Office of the Mayor

EXECUTIVE ORDER NO. JS2026-15

AN ORDER MANDATING THE REORGANIZATION OF THE “MUNICIPAL DISASTER RISK REDUCTION AND MANAGEMENT COUNCIL (MDRRMC)” IN THE MUNICIPAL GOVERNMENT OF MARILAO, PROVINCE OF BULACAN

WHEREAS, Section 2 of Republic Act No. 10121, otherwise known as the Philippine Disaster Risk Reduction and Management Act of 2010, mandates Local Government Units (LGUs) to strengthen their capacity and that of their communities to reduce disaster risks (mitigation), prepare for and respond to disasters, reduce vulnerabilities, and recover from the effects of calamities;

WHEREAS, there is a necessity to reorganize the existing “Marilao Municipal Disaster Risk Reduction and Management Council (MDRRMC),” including the creation of Response Clusters in compliance with the provisions of said law;

NOW, THEREFORE, I, **ATTY. JEMINA M. SY**, Municipal Mayor of Marilao, Province of Bulacan, by virtue of the powers vested in me by law, do hereby order:

SECTION 1. REORGANIZATION OF THE MARILAO MUNICIPAL DISASTER RISK REDUCTION AND MANAGEMENT COUNCIL.

By virtue of this Order, the reorganization of the Marilao Municipal Disaster Risk Reduction and Management Council (MDRRMC, for brevity) is hereby recognized, to be composed of the following:

- Chairperson : **HON. ATTY. JEMINA M. SY**
Municipal Mayor
- Vice Chairperson : **ATTY. KATHYRIN FE D. PIOQUINTO**
Municipal Administrator
- Members : **HON. ARIEL P. AMADOR**
Municipal Vice Mayor / SB Chairperson, Committee on Finance and Appropriations
- CENON M. MAYOR**
Executive Assistant
- MARK JOSEPH L. GUILLERMO**
Municipal Disaster Risk Reduction and Management Officer
- JEREMY C. FRANCISCO**
Municipal Planning and Development Office
- DEO P. BEÑABON**
Municipal Social Welfare and Development Office
- CECILIA S. MARAMBA, MD**
Municipal Health Office
- WILLIAN DARENE A. GESMUNDO**
Municipal Agriculture Office
- TRISTAN SAN MIGUEL**
GAD Focal Person





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ENGR. MAGTANGGOL C. SAN MIGUEL
Municipal Engineering Office

DR. FIL ANDREW SAN MIGUEL
Municipal Veterinary Section

ROSALIE S. VILLADOS
Municipal Budget Office

DR. ALEXANDER I. ADONIS
DepEd District Supervisor / Evacuation Sector-North

DR. PRISCILA P. ILISCUPIDEZ
DepEd District Supervisor / Evacuation Sector-South

DR. DOLORES DC. CAJUCOM
Administrator, Pambayang Dalubhasaan ng Marilao

PLTCOL JORDAN G SANTIAGO
Chief of Police, PNP-Marilao

SINSP MARK ANTHONY P MARQUEZ
Bureau of Fire Protection, Marilao

HON. GUILLERMO T. PAROAN, JR.
Ex-Officio, ABC President

RICARDO VILLACORTE
Red Cross, Bulacan Chapter

REXON V. CARPIO
President, KABALIKAT Radiocom Marilao, CSO Representative

REV. FR. ROLAND ORTEGA
Parish Priest, St. Michael the Archangel Parish Church,
CSO Faith-Based Representative

Representative, National Shrine of the Divine Mercy
CSO Faith-Based Representative

ENGR. EMMANUEL S. GATMAITAN
Mall Manager, SM City Marilao, Private Sector Representative

HON. CARLO GABRIEL G. SOLIS
SK Federation President, Marilao

MIRAQUEL B. LEGACION
Municipal Treasurer's Office

ELENA P. SALAZAR
Municipal Accounting and Internal Audit Services

DAN EZEKIEL Z. MARTIN
Municipal Environment and Natural Resources Section

RHYAN D. DELOS REYES
Municipal Public Information Section





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LEONILA A. DIONISIO
Municipal Public Market Administrator

REYMOND ALLAN O. SANTOS
Public Safety Command Center

ELAINE D. PAGDANGANAN
LGOO VI

PSSg MARVIN D MIJARES
Traffic Management Supervisor

MIRIAM V. BALBOA
Municipal Public Employment Service Section

KATHLEEN L. CRUZ
Municipal Nutrition Section

EDITHA L. RAMOS
Municipal Youth Development Office

KAREN ROSE D. VICENTE
Municipal Information Technology Section

FERDINAND I. BONIFACIO
Operations and Warning, MDRRMS

BENELITO J. MATAWARAN
Training and Administration, MDRRMS

JANE MARIE C. SANES
Research and Planning, MDRRMS

JONATHAN M. RAMIREZ
Secretary, Municipal DRRM Council

JULIE CASTRO
Marilao BDRRMC Coordinator

70th IB Commanding Officer, AFP

GLENN SANTOS
President, Bulacan Supremo Eagles Club, CSO Representative

WINIFREDO GULINAO
President, Rotary Club of Marilao Highlands, CSO Representative

HON. WILFREDO D. DIAZ
SB Chairperson, Committee on Peace and Order, Committee on Health





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SECTION 2. MDRRMC ORGANIZATION CHART.

The MDRRMC Organization Chart, attached herewith as Annex "A," represents the organizational structure of the MDRRMC and forms an integral part of this Executive Order.

SECTION 3. FUNCTIONS AND RESPONSIBILITIES OF THE MDRRMC.

The Council shall:

- a. Approve, monitor, and evaluate the implementation of the Local Disaster Risk Reduction and Management Plan, and regularly review and test the plan in coordination with other national and local planning programs;
- b. Ensure the integration of disaster risk reduction and climate change adaptation into local development plans, programs, and budgets as a strategy for sustainable development and poverty reduction;
- c. Conduct meetings once every quarter or as necessary; and
- d. Perform other related functions as mandated by law or directed by the Municipal Mayor.

SECTION 4. RESPONSE CLUSTERS. The RESPONSE CLUSTERS of the Council shall be composed of the following:

Search, Rescue and Retrieval Cluster

Lead: **MR. FERDINAND I. BONIFACIO** - Operations and Warning, MDRRMO

Members:

Hon. Wilfredo D. Diaz - Chairperson, SB Peace and Order Committee
SINSP Mark Anthony P Marquez - BFP Marilao
PLTCOL Jordan G. Santiago-PNP Marilao
Dan Ezekiel Z. Martin - Municipal Environment and Natural Resources Section
Mark Joseph L. Guillermo - MDRRMO
Engr. Magtanggol C. San Miguel - Municipal Engineering Office
Julie Castro - Marilao BDRRMC Coordinator
Rexon V. Carpio - President, KABALIKAT Radiocom Marilao Chapter

Emergency Telecommunication Cluster

Lead: **Reymond Allan O. Santos** - CCTV and Command Center

Members:

Karen Rose D. Vicente – Municipal Information Technology Section
Rhyan D. Delos Reyes – Municipal Public Information Section
Engr. Magtanggol C. San Miguel – Municipal Engineering Office
Rexon V. Carpio – President, KABALIKAT Radiocom Marilao Chapter

Health Cluster (Health, Public Health and Medical, Water, Sanitation and Hygiene (WASH), Nutrition, Mental Health and Psychosocial Support (MHPSS))

Lead: **Dr. Cecilia S. Maramba** – Municipal Health Office

Members:

Hon. Wilfredo D. Diaz – Chairperson, SB Committee on Health
Hon. Guillermo T. Paraoan, Jr. – Councilor, Ex-Officio, ABC President
Hon. Carlo Gabriel G. Solis – Councilor, Ex-Officio, SK Federation President
Dr. Jeffrey Jacinto – Rural Health Unit 1
Dr. Eva Kathryn Victoriano – Rural Health Unit 2
Dr. Dolores Cajucom – Pambayang Dalubhasaan ng Marilao





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Kathleen L. Cruz – Municipal Nutrition Section
Marianne R. Cuevas – Municipal Population and Development Section
Dr. Fil Andrew San Miguel – Municipal Veterinary Section
Engr. Magtanggol C. San Miguel – Municipal Engineering Office
Julie Castro – Marilao BDRRMC Coordinator
Representatives from Barangay Health Workers, Lingkod Populasyon sa Nayon, and Lingkod Lingap sa Nayon

Law and Order Cluster

Lead: PLTCOL JORDAN G. SANTIAGO – PNP Marilao

Members:

Hon. Wilfredo D. Diaz – SB Peace and Order Committee
Hon. Guillermo T. Paraoan, Jr. – Ex-Officio, ABC President
Hon. Carlo Gabriel G. Solis – Ex-Officio, SK Federation President
Elaine D. Pagdanganan – MLGOO
SINSP Mark Anthony P Marquez – BFP Marilao
JCINSP Janice B Cafongtan – BJMP Marilao
Atty. John Joseph Tolentino – Municipal Legal Officer
PSSg. Marvin D. Mijares – Traffic Management Supervisor
Engr. Magtanggol C. San Miguel – Municipal Engineering Office
Julie Castro – Marilao Ex-O President
Rexon V. Carpio – President, KABALIKAT Radiocom Marilao Chapter

Camp Coordination and Camp Management Cluster

Lead: Deo Beñabon – Municipal Social Welfare and Development Office

Members:

Hon. Guillermo T. Paraoan, Jr. – Ex-Officio, ABC President
Hon. Carlo Gabriel G. Solis – Ex-Officio, SK Federation President
Engr. Magtanggol C. San Miguel – Municipal Engineering Office
Dan Ezekiel Z. Martin – Municipal Environment and Natural Resources Section
Jeremy C. Francisco – Municipal Planning and Development Office
Julie Castro – Marilao BDRRMC Coordinator
Dr. Alexander I. Adonis – DepEd District Supervisor / Evacuation Sector-North
Dr. Priscila P. Iliscupidez – DepEd District Supervisor / Evacuation Sector-South
Dr. Dolores Cajucom – Pambayang Dalubhasaan ng Marilao
Representatives from Day Care Workers, Barangay Health Workers, Lingkod Lingap sa Nayon, and Lingkod Populasyon sa Nayon

Education Cluster

Lead: Dr. Alexander I. Adonis – DepEd District Supervisor / Evacuation Sector-North

Members:

Dr. Priscila P. Iliscupidez – DepEd District Supervisor / Evacuation Sector-South
Hon. Juanito H. Santiago – Chairperson, Committee on Education, Science and Technology
Dr. Rosauro A. Villanueva – AFGBMTS
Dr. Ernesto P. Dizon – Prenza National High School
Dr. Dolores Cajucom – Pambayang Dalubhasaan ng Marilao
Edgardo Tolentino – Association of Private Schools of Marilao (APRISM)
Melissa F. Serrano – Alternative Learning System Coordinator
Voltaire Dizon – MFS Skills and Livelihood Training Center





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Internally Displaced Persons (IDPs) Protection Cluster

Lead: Deo Beñabon – Municipal Social Welfare and Development Office

Members:

Hon. Guillermo T. Paraoan, Jr. – Ex-Officio, ABC President
PLTCOL Jordan G. Santiago – PNP Marilao
Dr. Cecilia S. Maramba – Municipal Health Office
Editha L. Ramos – MYDO
Rev. Fr. Roland Ortega – Parish Priest, St. Michael the Archangel Parish Church

Representative – National Shrine of the Divine Mercy
Representatives from Day Care Workers, Barangay Health Workers, Lingkod Populasyon sa Nayon, and Lingkod Lingap sa Nayon

Food and Non-Food Items Cluster

Lead: Deo Beñabon – Municipal Social Welfare and Development Office

Members:

Hon. Wilfredo D. Diaz – Chairperson, SB Committee on Health
Hon. Guillermo T. Paraoan, Jr. – Ex-Officio, ABC President
Hon. Carlo Gabriel G. Solis – Ex-Officio, SK Federation President
Dr. Cecilia S. Maramba – Municipal Health Office
Julie Castro – Marilao BDRRMC Coordinator
William Darene A. Gesmundo – Municipal Agriculture Office
Kathleen L. Cruz – Municipal Nutrition Section
Marianne R. Cuevas – Municipal Population and Development Section
Miriam V. Balboa – Municipal Public Employment Service Section
Dr. Martin Armando C. Cruz – Municipal Business Permits and Licensing Office
Representatives from Day Care Workers, Barangay Health Workers, Lingkod Populasyon sa Nayon, and Lingkod Lingap sa Nayon

Logistics Cluster

Lead: Engr. Magtanggol C. San Miguel – Municipal Engineering Office

Members:

Hon. Mary Del Jasa-Aquino – Chairperson, SB Committee on Public Works
Hon. Guillermo T. Paraoan, Jr. – Ex-Officio, ABC President
Hon. Carlo Gabriel G. Solis – Ex-Officio, SK Federation President
Dan Ezekiel Z. Martin – OIC, Municipal Environment and Natural Resources Section
Deo Beñabon – Municipal Social Welfare and Development Office
Jeremy C. Francisco – Municipal Planning and Development Office
Ar. Ardel J. Santos – Municipal Planning and Architectural Design Office
Dr. Martin Armando C. Cruz – Municipal Business Permits and Licensing Office
Mark Joseph L. Guillermo – MDRRMO
PLTCOL Jordan G. Santiago – PNP Marilao
SINSP Mark Anthony P Marquez – BFP Marilao
Julie Castro – Marilao BDRRMC Coordinator
Representatives from Transport Groups, MERALCO, and PrimeWater/MARWADIS

Management of the Dead and Missing Cluster

Lead: Mr. Ferdinand I. Bonifacio – Operations and Warning, MDRRMO





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Members:

Hon. Guillermo T. Paraoan, Jr. – Ex-Officio, ABC President
PLTCOL Jordan G. Santiago – PNP Marilao
SINSP Mark Anthony P. Marquez – BFP Marilao
Dr. Cecilia S. Maramba – Municipal Health Office
Engr. Magtanggol C. San Miguel – Municipal Engineering Office
Julie Castro – Marilao BDRRMC Coordinator
Elaine D. Pagdanganan – Local Government Operations Officer
Deo Beñabon – Municipal Social Welfare and Development Office

SECTION 5. FUNCTIONS OF RESPONSE CLUSTERS.

When the Incident Command System (ICS) is activated, the Response Clusters shall perform the following functions in accordance with the DRRM Plan and Contingency Plan:

Search, Rescue, and Retrieval Cluster – Conduct search, rescue, and retrieval operations in affected areas to reduce loss of lives.

Emergency Telecommunication Cluster – Serve as focal point for all communications (radio, voice, and data); gather situational reports and other data from responding units and submit them to the MDRRMO for transmittal to the national government, and to the Public Information Section for dissemination on social media.

Health Cluster – Ensure access to quality and appropriate health services for affected populations.

Law and Order Cluster – Provide security to other Response Clusters in affected areas and enforce peace and order.

Camp Coordination and Camp Management Cluster – Ensure proper coordination in providing assistance to affected persons, including management of evacuation centers.

Education Cluster – Guarantee continued access to quality education for affected learners.

IDPs Protection Cluster – Ensure timely and quality delivery of child protection and gender-based violence services, consistent with local, national, and international standards.

Food and Non-Food Items Cluster – Provide food and non-food relief to affected populations during calamities.

Logistics Cluster – Provide logistic services to all Response Clusters including transportation, warehousing, supplies and inventory management, road clearing, and restoration of utilities (water and power).

Management of the Dead and Missing Cluster – Ensure proper identification and disposition of human remains, with respect to the dignity of the deceased and their families, in accordance with cultural and religious beliefs.

SECTION 6. MEETINGS.

The MDRRMC shall convene every quarter (once every three months) on the date, time, and venue stated in the meeting notice. A quorum must be ensured before the meeting can officially commence.

SECTION 7. VACANCIES.

Any vacancy in the membership of the MDRRMC shall automatically be filled by a successor designated by the Municipal Mayor, who shall serve for the remainder of the current term. The name of the successor shall *ipso facto* be included in Section 1 of this Executive Order.





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SECTION 8. REPEALING CLAUSE.

All other executive orders, policies, rules, regulations, or portions thereof that are inconsistent with this Executive Order are hereby repealed or amended accordingly.

SECTION 9. EFFECTIVITY.

This Executive Order shall take effect immediately.

DONE and EXECUTED this 27th day of January 2026, at the **Municipality of Marilao**,
Province of Bulacan.

Jemina M. Sy
ATTY. JEMINA M. SY
Municipal Mayor *J*

