



## Office of the Mayor

### EXECUTIVE ORDER NO. JS2026-39

#### AN ORDER REORGANIZING THE MUNICIPAL HEALTH PLANNING TEAM AND ITS COMPONENT LOCAL IMPLEMENTATION COORDINATION TEAM (LICT), MONITORING AND EVALUATION COMMITTEE FOR THE MUNICIPALITY OF MARILAO, PROVINCE OF BULACAN

**WHEREAS**, the Local Investment Plan for Health (LIPH) shall serve as the comprehensive three-year plan for health of the province. Its directional plans shall be the detailed province-wide desired health goals and its planning cycle shall be applied to all cities, municipalities and barangays;

**WHEREAS**, the LIPH shall be institutionalized and utilized as; 1. Localization tool of national health programs 2. Basis for resource mobilization and investment planning towards attaining local and national health goals and 3. Official means for the National Government Agencies (NGA's)/ Department of Health and other developmental partners to interface with the province, municipalities and the barangays;

**WHEREAS**, cognizant to Joint Memorandum Circular No. 001 series of 2007, dated March 8, 2007 between the Department of Interior and Local Government (DILG), Department of Budget and Management (DBM), Department of Finance (DOF) and National Economic and Development Authority (NEDA); synchronization of local planning, investment programming, revenue administration, budgeting and expenditure management is enjoined;

**WHEREAS**, the health needs and health inequities among the underprivileged, Geographically Isolated and Disadvantaged Areas (GIDA's) Indigenous Cultural Communities/Indigenous Peoples (ICC's/IP's), Senior Citizens, Persons with Disabilities (PWD's), women and children, are mainstreamed both in the planning process and implementation of the LIPH and Annual Operational Plan (AOP);

**WHEREAS**, the Municipal Health Planning Team shall have in its disposal sets of technical, financial, technological resources to enable it to plan accordingly and to complete the LIPH and AOP on time;

**WHEREAS**, the planning team shall be equipped with planning and appraisal tools, including but not necessarily limited to the checklist for the situational analysis, planning matrices and costing tool for LIPH and AOP;

**WHEREAS**, the Monitoring and Evaluation Committee shall be organized to check physical accomplishment of the plans, its financial utilization and activities vs. accomplishment of targets.

**NOW, THEREFORE, I, ATTY. JEMINA M. SY**, Municipal Mayor of Marilao, Bulacan, by virtue of the powers vested upon me by law; do hereby order the reorganization of the Municipal Health Planning Team for the Local Investment Plan for Health of the province;





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**Section 1. COMPOSITION.** The Municipal Health Planning Team for the Local Investment Plan for Health (LIPH) shall be composed of the following:

<b>Chairperson</b>	:	<b>ATTY. JEMINA M. SY</b> Municipal Mayor
<b>Vice Chairpersons</b>	:	<b>CECILIA S. MARAMBA, MD</b> Municipal Health Officer  <b>ATTY. KATHYRIN FE D. PIOQUINTO</b> Municipal Administrator
<b>Action Officers</b>	:	<b>EVA KATHRYN VICTORIANO, MD</b> Rural Health Physician  <b>JEFFREY M. JACINTO, MD</b> Rural Health Physician
<b>Members</b>	:	<b>HON. WILFREDO D. DIAZ</b> SB Chairman, Committee on Health  <b>RENZ MARION SILVESTRE, RN</b> Special Assistant to the Mayor for Health  <b>MRS. JEREMY C. FRANCISCO</b> Municipal Planning and Development Office  <b>MRS. MIRAQUEL B. LEGACION</b> Municipal Treasurer  <b>MRS. ROSALIE S. VILLADOS</b> Municipal Budget Officer  <b>MRS. ELENA P. SALAZAR</b> Municipal Accountant  <b>DR. SHIELA MAE Y. GERONIMO</b> Provincial DOH-DMO IV  <b>MILAGROS CAMANGYAN</b> President-BHW of Marilao  <b>Municipal CSO (Health Partner)</b>  <b>Municipal NGO (Health Partner)</b>

### Section 2: GENERAL DUTIES AND RESPONSIBILITIES

1. Plan and implement the programs and projects in the LIPH and AOP;
2. Provide counterpart funding or source-out funding for activities not funded by DOH or Development Partners;
3. Facilitate the planning process, appraisal and approval of the LIPH and AOP and submission of its final output to DOH-Central Luzon Center for Health Development (CLCHD3) for approval;





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4. Ensure participation of civil society organization (CSOs) private health sector stakeholders in both the planning process and implementation of LIPH and AOP;
5. Monitor and evaluate the implementation of the LIPH/AOP and fund utilization;
6. Submit Fund Utilization Reports to the DOH Regional Office; the frequency of which is determined and agreed both by the LGU and DOH;
7. Create the composition of the LICT, Monitoring and Evaluation Committee among the members but not limited to the composition of the Municipal Health Planning Team and define its specific roles and functions; and
8. Convene regular meeting, last Friday of the month ending the quarter.

**Section 3. SECRETARIAT.** The MHO-Public Health staff shall be the secretariat for the Municipal Health Planning Team with the following composition and functions;

a. Composition:

Group Leader : **Christian S. Santos, MPH, RN, MESU Head**  
Members : **Marlon S. Alberto, MPH, RN**  
: **Josephine Areglo, Encoder**

b. Functions:

1. Prepare meeting paraphernalia of the LIPH planning team with the approval of MHO;
2. Provide administrative support to the Health Planning Team;
3. Custodial care of all the documents deemed in position by the health planning team;
4. Facilitate communication and coordination, specifically on data sharing among members of the planning team;
5. Participate in planning workshops; and
6. Summarize outputs of planning and meetings and provide copy to the planning team.

**SECTION 4. Filling in of Vacancy.** Any vacancy in the membership of the LICT shall automatically be filled in by the successor duly appointed by the Municipal Mayor, and who shall serve only for the unexpired term. The name of the successor will be *ipso facto* included in Section 1 of this Order.

**SECTION 5. Repealing Clause.** All other orders, rules, regulations and issuances or parts thereof which are inconsistent with this Executive Order are hereby repealed or modifies accordingly.

**SECTION 6. Effectivity Clause.** This Executive Order shall take effect immediately.

DONE this 28<sup>th</sup> day of **January 2026** at the Municipality of Marilao, Province of Bulacan.

ATTY. JEMINA M. SY  
Municipal Mayor

