



Office of the Mayor

EXECUTIVE ORDER NO. JS2026-14

REORGANIZING THE MUNICIPAL NUTRITION COMMITTEE (MNC) AND ITS TECHNICAL WORKING GROUP (TWG) IN THE MUNICIPAL GOVERNMENT OF MARILAO, PROVINCE OF BULACAN

WHEREAS, malnutrition continues to be a major concern affecting the majority of schoolchildren, and its persistent prevalence is unacceptable as it hampers the growth and development not only of the youth but also of the entire community;

WHEREAS, sectoral actions to address malnutrition can have a greater impact when implemented collectively, and such action can be effectively carried out through a mechanism that assists in decision-making and accountability concerning nutrition improvement;

WHEREAS, there is a need to reorganize the Municipal Nutrition Committee (MNC) in accordance with Presidential Decree No. 941 (Nutrition Act of the Philippines), Section 17 of the Local Government Code, and DILG Memorandum Circular No. 2017-89, as a subcommittee of the Local Development Council, including its Technical Working Group (TWG);

NOW, THEREFORE, I, ATTY. JEMINA M. SY, Municipal Mayor of Marilao, Province of Bulacan, by virtue of the powers vested in me by law, hereby order:

SECTION 1. COMPOSITION. By virtue of this Order, the Municipal Nutrition Committee (MNC) of the Municipal Government of Marilao, Province of Bulacan, is hereby reorganized and shall be composed of the following:

Chairperson: **HON. ATTY. JEMINA M. SY**
Municipal Mayor

Vice Chairpersons: **ATTY. KATHYRIN FE D. PIOQUINTO**
Municipal Administrator

HON. VANESSA VALDEZ-SEMINIANO
Chairperson, Committee on Social Services

Members:

HON. GUILLERMO T. PARAOAN, JR. – President, Liga ng mga Barangay
HON. CARLO GABRIEL G. SOLIS – Ex-Officio, SK Federation President
CENON M. MAYOR – Executive Assistant
KATHLEEN L. CRUZ – Municipal Nutrition Section
JEREMY C. FRANCISCO – Municipal Planning and Development Office
MIRAQUEL B. LEGACION – Municipal Treasury Office
ROSALIE S. VILLADOS – Municipal Budget Office
CECILIA S. MARAMBA, MD – Municipal Health Office
ELAINE D. PAGDANGANAN – DILG MLGOO
DEO P. BEÑABON – Municipal Social Welfare and Development Office
ENGR. MAGTANGGOL C. SAN MIGUEL – Municipal Engineering Office
WILLIAN DARENE A. GESMUNDO – Municipal Agriculture Office
MARIANNE R. CUEVAS – Municipal Population and Development Section
MIRIAM V. BALBOA – Municipal Public Employment Service Office
MARK JOSEPH L. GUILLERMO – MDRRMO
RHYAN C. DELOS REYES – Municipal Public Information Section
MARY JAY-AR D. GULINAO - Municipal Civil Registry Office





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EDITHA L. RAMOS – Municipal Youth Development Office
DR. ALEXANDER I. ADONIS – DepEd Marilao-North District
DR. PRISCILA P. ILISCUPIDEZ – DepEd Marilao-South District

Representatives of Partner Organizations:

1. Marilao Executive Lions Club
2. Rotary Club of Marilao
3. Soroptimist International – Marilao
4. Inner Wheel International – Marilao
5. JCI Marilao
6. Rotary Club of Marilao Lights
7. Rotary Club of Marilao Highlands
8. Knights of Columbus Council 8581
9. Marilenyong Ramdam na Nagseserbisyo (MRS)
10. Rotaract Club of Marilao Primero
11. Sining Marileño

SECTION 2. TECHNICAL WORKING GROUP (TWG). The TWG of the MNC is hereby constituted and shall be composed of the following:

Focal Person: **KATHLEEN L. CRUZ** – Municipal Nutrition Section

Members:

GRACIANA S. NIETO – Municipal Health Office
BERNADINE R. CASTILLO – Municipal Planning and Development Office
WILLIAN DARENE A. GESMUNDO – Municipal Agriculture Office
MARILOU P. DELA ROSA – Municipal Social Welfare and Development Office
EVELYN DE JESUS – Municipal Budget Office
MARIANNE CUEVAS – Municipal Population and Development Section
LORIE SANTIAGO – Municipal Public Employment Service Office
SHAIRA MAE L. USI – Municipal Youth Development Office

Secretariat:

JOCELYN C. ESPIRITU – Municipal Nutrition Section
MYCAH I. PANTANILLA – Municipal Nutrition Section

SECTION 3. DUTIES AND RESPONSIBILITIES OF THE MNC. The MNC shall perform the following functions:

- a. Formulate an integrated municipal nutrition program;
- b. Implement national and local nutrition-related policies, plans, and interventions;
- c. Coordinate, integrate, and monitor the implementation of local nutrition programs;
- d. Promote local support and facilitate funding for nutrition-related projects;
- e. Monitor and evaluate barangay-level nutrition plans;
- f. Mobilize local resources for nutrition interventions;
- g. Lead the implementation of the Barangay Nutrition Scholar Program in accordance with P.D. 1569;
- h. Ensure the establishment of lactation stations in compliance with RA 10028 (Expanded Breastfeeding Promotion Act);
- i. Strengthen school-based nutrition programs;
- j. Enhance breastfeeding advocacy across Marilao; and
- k. Perform other tasks as may be directed by the Municipal Mayor.





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SECTION 4. DUTIES OF THE MNC CHAIRPERSON.

The Chairperson shall:

- a. Oversee political, moral, and administrative implementation of the LNAP;
- b. Preside over MNC meetings;
- c. Attend major MNC-related activities;
- d. Advocate the creation of necessary nutrition-related positions; and
- e. Ensure integration of nutrition programs in the Local Development Plan and Local Investment Plan.

SECTION 5. DUTIES OF THE NUTRITION ACTION OFFICER.

The Nutrition Action Officer shall:

- a. Initiate MNC meetings and submit minutes thereof;
- b. Coordinate nutrition intervention activities;
- c. Prepare quarterly accomplishment reports;
- d. Maintain municipal nutrition records; and
- e. Preside over MNC meetings in the absence of the Chairperson.

SECTION 6. DUTIES OF THE DILG MLGOO.

The Municipal Local Government Operations Officer shall:

- a. Oversee the organization of functional nutrition committees;
- b. Assist the LGU in preparing the annual MNAP;
- c. Conduct orientations for MNC members; and
- d. Participate in MNC planning, implementation, monitoring, and evaluation.

SECTION 7. DUTIES OF THE MUNICIPAL AGRICULTURE OFFICE.

- a. Ensure community and household food security;
- b. Provide seeds, planting materials, fingerlings, and other resources; and
- c. Participate in MNC planning, implementation, monitoring, and evaluation.

SECTION 8. DUTIES OF THE MUNICIPAL HEALTH OFFICE.

- a. Develop health programs related to nutrition;
- b. Enforce food safety laws;
- c. Implement strict compliance with EO 51; and
- d. Actively participate in MNC-related activities.

SECTION 9. DUTIES OF THE EDUCATION SECTOR.

- a. Integrate health and nutrition concepts into the school curriculum; and
- b. Participate in MNC planning, implementation, monitoring, and evaluation.

SECTION 10. DUTIES OF THE MSWDO.

- a. Lead the formulation of guidelines for ECCD;
- b. Enhance supplemental feeding allocations;
- c. Strengthen LGU emergency response capacity; and
- d. Actively participate in MNC-related activities.





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SECTION 11. DUTIES OF THE MUNICIPAL BUDGET OFFICE.

- a. Ensure proper allocation of funds for nutrition programs;
- b. Facilitate timely release of nutrition-related funds; and
- c. Actively participate in MNC-related activities.

SECTION 12. DUTIES OF THE MUNICIPAL PLANNING OFFICE.

- a. Integrate nutrition concerns into the local development plan; and
- b. Provide technical assistance in formulating, monitoring, and evaluating nutrition-related policies and programs.

SECTION 13. DUTIES OF PRIVATE SECTOR / NGOS.

- a. Assist in policy advocacy for improved nutrition;
- b. Conduct nutrition-related projects and research; and
- c. Participate in MNC-related planning, implementation, and evaluation.

SECTION 14. DUTIES OF THE TECHNICAL WORKING GROUP.

The TWG shall:

- a. Act as the technical arm of the MNC in formulating and implementing the Municipal Nutrition Action Plan (MNAP);
- b. Monitor and evaluate municipal nutrition programs;
- c. Provide technical assistance to barangay-level nutrition committees; and
- d. Advocate for the inclusion of nutrition programs in local plans and budgets.

SECTION 15. TERM OF OFFICE.

The term of the MNC members shall be until 12:00 noon of June 30, 2028. However, members shall continue to serve until their successors have been duly appointed or designated.

SECTION 16. FILLING OF VACANCIES.

Any vacancy in the MNC or its TWG shall be automatically filled by a replacement designated by the respective office or organization. The name of the replacement shall be submitted to the Office of the Municipal Mayor for record purposes and shall be deemed included in this Executive Order.

SECTION 17. REPEALING CLAUSE.

All other orders, rules, and regulations inconsistent with this Executive Order are hereby repealed or modified accordingly.

SECTION 18. EFFECTIVITY.

This Executive Order shall take effect immediately.

SIGNED this 27th day of **January 2026** in the Municipality of Marilao, Province of Bulacan.


ATTY. JEMINA M. SY
Municipal Mayor

