



OFFICE OF THE MAYOR

EXECUTIVE ORDER NO. 30 Series of 2016

AN ORDER CREATING A TECHNICAL WORKING GROUP (TWG) TO CONDUCT A STUDY ON THE FEASIBILITY OF OPERATING A DIAGNOSTIC LABORATORY IN THE MUNICIPALITY OF MARILAO

WHEREAS, Section 16 paragraph (2) (v) of Republic Act 7160, otherwise known as the Local Government Code of 1991 provides, among others, that the municipal government shall exercise powers necessary for efficient and effective governance and those essential to the promotion of general welfare;

WHEREAS, the Municipal Government of Marilao is determined to promote general welfare through various programs that will alleviate the plight of the people especially the unemployed, job-seekers, and other needy stakeholders;

WHEREAS, among the costly requirements in various processes like job application, school enrolment, hospitalization and others are medical laboratory examinations; thus the municipal government would like to look into the possibility of establishing and operating a diagnostic clinic that will provide medical laboratory services to the public at lesser cost;

WHEREAS, the creation of a technical working group that will conduct the feasibility of the aforementioned is imperative to expedite the implementation of the proposed project;

NOW THEREFORE I, JUANITO H. SANTIAGO, by the power the vested in me by law as **Municipal Mayor** do hereby order the following:

Section 1. CREATION OF TECHNICAL WORKING GROUP-DIAGNOSTIC CLINIC (TWG-DC) A technical working group to conduct a feasibility study on the operation of a diagnostic clinic in the municipality of Marilao is hereby created with composition and specific functions described below:

A. Composition:

- | | | |
|-------------|---|--|
| Chairperson | - | ARCH. ARDEL J.SANTOS
Municipal Architect |
| Members: | - | MRS. ANN MAI C. VILLARICO
Human Resource Management Office |
| | - | MRS. NERRIAH N. SORIANO
Mayor's Office |
| | - | MRS. ROMINA L. MENDOZA
Cooperative Development Office |
| | - | MRS. MARY GRACE B. GARCIA
Treasurer's Office |
| | - | MRS. EDITHA S. LUCIO
Social Welfare and Development Office |
| | - | MRS. MA. CECILIA Z. QUINONES
Information and Technology Office |
| | - | MRS. EVELYN D. PEDRO
Health Office |
| | - | MRS. JEREMY G. CRUZ
Planning and Development Office |
| | - | RONALD R. DELA CRUZ
Public Employment Service Office |





OFFICE OF THE MAYOR

- Advisers:
- **HON. IRMA G. CELONES**
Councilor, SB Committee on Health
 - **DR. CECILIA S. FUELLAS**
Municipal Health Officer
 - **MR. JON LOUIE F. SANTIAGO**
Municipal Cooperative Officer
 - **MRS. DOLORES DC. CAJUCOM**
Municipal School Administrator

B. Functions/activities:

- Conduct verification of community needs;
- Assess the benefits and overall value of the proposed service to the municipality as well as market conditions and trends;
- Articulate or formulate service concept (format, content, objectives, outcomes);
- Determine required resources, costs and financial capability of the municipality;
- Facilitate the application procedure for government permit to operate;
- Review service delivery options and recommend the most effective delivery strategy;
- Identify LGU's role and impacts in the delivery of the service;
- Document and submit a comprehensive report.


Section 2. SUPPORT REQUIREMENT. The TWG-DC may call upon the assistance of relevant units and/or LGU personnel, through the respective department/unit heads, in the implementation and performance of various activities specifically in the collection of relevant data. Everyone is enjoined to extend the usual cooperation that the TWG may need.

Section 3. FUNDING. The incidental expenses to be incurred in the course of the study shall be charged against the maintenance and other operating expenses (MOOE) of the Office of the Mayor; the TWG-DC however, is advised to observe prudence and diligence in spending.

Section 4. DURATION. The TWG-DC shall exercise their functions and duties immediately and must submit report to the Office of the Mayor within six months from the date of signing.

Section 5. EFFECTIVITY. This order shall take effect immediately.

Done this 5th day of December, 2016 at the Municipality of Marilao, Province of Bulacan.


JUANITO H. SANTIAGO
Municipal Mayor 