



OFFICE OF THE MAYOR

EXECUTIVE ORDER NO. 2016-31

**REORGANIZING THE MUNICIPAL PROJECT MONITORING
COMMITTEE IN THE MUNICIPAL GOVERNMENT OF MARILAO,
BULACAN**

WHEREAS, Executive Order No. 376 s. 1989, as amended by E.O. 93 s. 1993, established the Regional Project Monitoring and Evaluation System (RPMES) to facilitate project implementation and devolve facilitation, problem-solving, monitoring and evaluation of foreign, national and locally-funded projects to the sub-national levels;

WHEREAS, DILG MC No. 2004-78 dated June 22, 2004 mandates the Organization/Reactivation of Project Monitoring Committees (PMCs) in the local government units;

WHEREAS, the Project Monitoring Committee shall be the monitoring arm of the Municipal Development Council (MDC) and the scope and coverage of its monitoring responsibilities were also expanded to include the following:

1. Foreign and nationally-funded projects including development projects funded from Internal Revenue Allotment (IRA) share of the LGUs supported by funds released directly to the Municipality; and
2. Projects funded from locally-generated resources which are implemented within the Municipality;

NOW, THEREFORE, I, JUANITO H. SANTIAGO, Municipal Mayor of Marilao, Bulacan, by virtue of the powers vested in me by laws, do hereby **ORDER**:

Section 1. Reorganization of the Municipal Monitoring Committee.—The Municipal Project Monitoring Committee, hereinafter referred to as the Committee, in the Municipal Government of Marilao, Bulacan, is hereby reorganized, to be composed of the following:

Chairperson	:	EDNA I. BAUTISTA Municipal Treasurer
Members	:	MRS. DIGNA A. ENRIQUEZ Municipal Local Government Operations Officer
	:	MRS. ELENA P. SALAZAR Municipal Accountant
	:	MR. FROILAN R. ANGELES Municipal Administrator
	:	MRS. ROSALIE S. VILLADOS Municipal Budget Officer
	:	ENGR. ROGELIO C. PASCUAL Municipal Planning and Development Officer
	:	MR. TIRSO C. BUENAVENTURA Marilao Cooperative Development Council
Secretariat	:	Municipal Planning and Development Office





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Section 2. Duties and Responsibilities of the Committee.-- The Committee shall perform the following duties and responsibilities:

- a. Provide list of projects to be monitored to NGOs involved in project monitoring;
- b. Collect and process reports of implementors and NGO monitors on the status of project implementation for the
- c. Municipal Development Council and the Provincial Project Monitoring Committee;
- d. Pinpoint problems, verify, information and recommend remedial measures to be submitted for analysis and action of the Municipal Development Council;
- e. Provide feedback on the remedial actions of the Municipal Development Council and follow up their implementation;
- f. Prepare and disseminate periodic (monthly or quarterly) project monitoring reports on the status of project implementation; and
- g. Elevate to higher bodies problems/issues which are not resolved at their level.

Section 3. Duties and Responsibilities of the Secretariat. The Secretariat shall perform the following duties and responsibilities:

- a. Prepare the monitoring program to be undertaken by the Committee during any given fiscal year, which will include, among others, the list of projects and schedule of implementation based on submission of implementing agencies;
- b. Provide the Municipal Mayor with information on the project to be monitored by the Committee; and
- c. Facilitate interagency, intergovernmental and field headquarters coordination, whenever necessary.

Section 4. Term of Appointment of NGO/PO Members.-- The term of office of the NGO/PO members of the Committee shall be one(1) year without prejudice to reappointment. If applicable, NGO/PO members of the Committee may act in hold-over capacity until their successors shall have been duly appointed and qualified. The Municipal Mayor may, for cause, terminate the term of appointment of NGO/PO members.

Section 5. Filling in of Vacancy.—Any vacancy in the NGO/PO membership of the Committee shall be filled in the Municipal Mayor from the list of nominees submitted for the purpose by MDC. The newly-appointed member/successor shall serve only for the unexpired term. The name of the successor will be ipso facto included in Section 1 of this Order.

Section 6. Repealing Clause.—All other orders, rules, regulations and issuances or parts thereof which are inconsistent with this Executive Order are hereby repealed or modified accordingly.

Section 7. Effectivity Clause.—This Executive Order shall take effect immediately.

DONE this 5th day of December 2016 at Municipality of Marilao, Province of Bulacan.

JUANITO H. SANTIAGO
Municipal Mayor 

